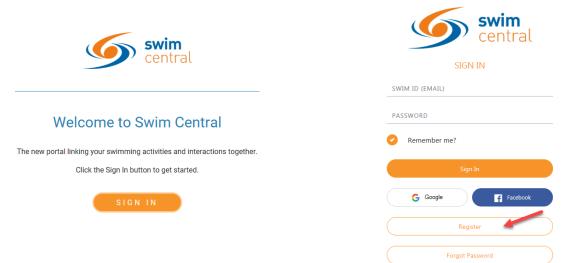
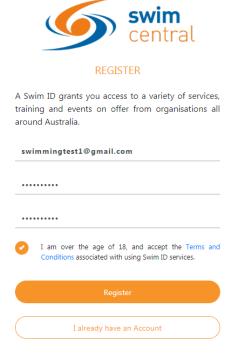


## HOW TO SIGN UP FOR THE FIRST TIME

1. Visit <a href="https://swimcentral.swimming.org.au/">https://swimcentral.swimming.org.au/</a>. Click Sign In and then Register.



2. Enter your email address and create a password. Accept the T&C's and then click Register.



A confirmation email will be sent to the registered email address. You will need to access your inbox and click the confirmation link in the email before proceeding.



3. From the email confirmation, you will be taken to the below page where you can click return to sign in.



4. Enter your new details & click Sign In. follow the prompts to access your Swim Central homepage and edit your details.



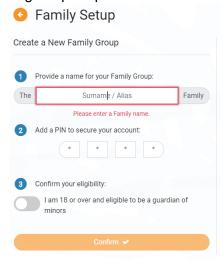
To add your dependant who is swimming please follow the steps below.

5. From your homepage, click on the orange family set-up button

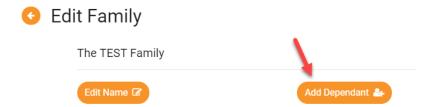




6. Create your family by following the prompts.

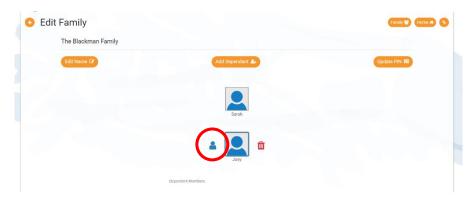


7. Click the orange Add Dependant button and fill out the required fields.



Your dependant is now part of your family and exists as part of the Swimming community. Follow the steps below to buy them a membership.

8. Click on your dependants' profile and then on the smaller profile icon that appears.

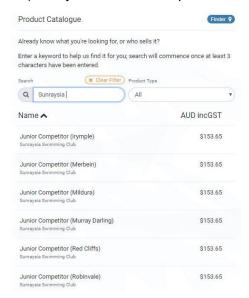




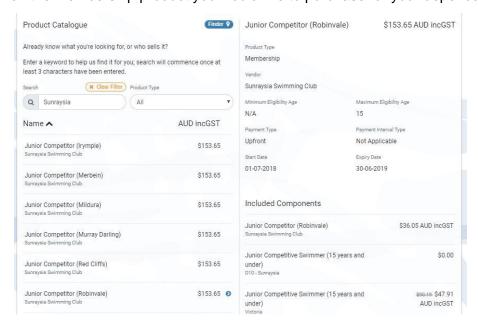
9. From their homepage, click on the orange shopping button



10. Search for the Entity (Club) that you would like to purchase a membership with.



11. Click on the membership product you would like to purchase for your dependant.





12. Once you have selected the right product, click Add to Trolley.

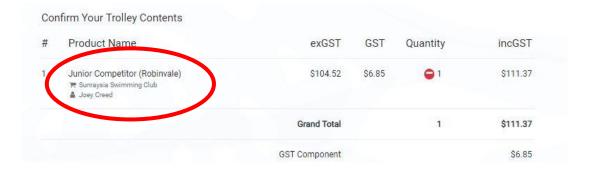
NB: if a message appears that 'you do not meet the requirements for this product', check that you meet the age eligibilities and any other restrictions that may be applied. If the Add to Trolley button is 'greyed out' please check your family is unlocked. To do this, check whether there is an image of a padlock near the sign out button. If there is, click it and enter your family pin (if you do not know your family pin, click the forgot pin button and check your emails)



13. If this is the only membership package you are purchasing, click either Go to Trolley, or the trolley icon at the top of the page near the sign out button. If you are wanting to purchase a membership package for another dependant, end this current impersonation, and follow steps 2-6 to add another membership package to your trolley.



14. Once in your trolley, confirm you are about to purchase the correct membership package for the correct person at the correct Entity.

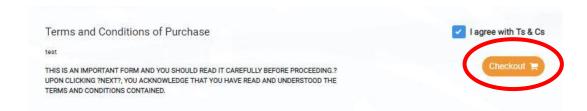




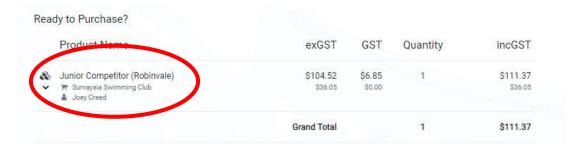
15. Read and agree to the Terms & Conditions by ticking the box



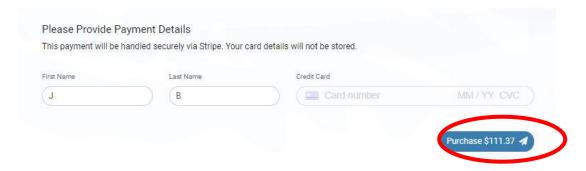
16. You will now be able to click the Checkout button to proceed to the next step



17. Confirm again that you are about to purchase the correct membership package for the correct person at the correct Entity.



18. Once confirmed, enter your card details and click purchase.





19. You have now signed up and purchased a membership package with your club.

