



RISK MANAGEMENT POLICY

The Wyndham City Sharks has a commitment to use risk management practices to support and enhance our activities in all areas of the organisation. We will endeavour to;

- Develop and use a risk management plan to minimise reasonably foreseeable disruption to operations, harm to people and damage to property
- Ensure risk management is an integral part of all our decision-making processes
- Identify and take advantage of opportunities as well as minimise adverse effects
- Strive to continually improve our risk management practices
- Train people to implement risk management effectively

The following areas of risk will be covered in the Club's risk management plan:

- Participants safety (Facilities, Equipment & Environment)
- Coaching
- Financial
- Legal / Insurance
- Human Resources (volunteers and paid)

A working group of at least three people (including the person responsible for the area) will determine the items of potential risk for an area above and ways to minimise the likelihood and consequence of them occurring. A variety of people with knowledge and expertise in these areas should be invited to form these working groups.

RESPONSIBILITIES

The Club Committee is responsible for the development and implementation of a Risk Management Plan for the club. Members of the Committee will be involved in the development of the plan and will be responsible for managing risks in specific areas. For example, the Treasurer will manage the financial risks, the secretary will manage the Human Resource risks, etc.

VERSION CONTROL

Implementation Date		July 2017	
Review Date		July 2019	
Approved by		Wyndham City Sharks Swimming Club Committee	
Version	Authored by	Brief Description of the changes	Date Approved
1.0	President	Initial version	09.10.2017
1.1	President	Formatting changes to align with other policies	24.03.2019